

Instructions for Completing ProMinent RGA Contaminant-Free Certification

In order to comply with Federal, State and Local regulations/laws; protect our employees, community and the environment; ProMinent will strictly enforce the following policy: All returned products, systems and materials must be certified as "Contaminant-Free" by the sender.

Return Packaging Requirements:

Please note that the attached Contaminant-Free Certification must be securely attached to the outside of return packaging and the Return Goods Authorization Number must be clearly displayed on outside as well.

Any RGA shipments that do not meet these criteria will be returned to the sender, freight collect.

Returns must be Contaminate Free:

Upon receipt of RGA's, ProMinent will inspect the shipment's content and any shipments that show indications of contaminants will be returned to sender freight collect. No exceptions will be allowed.

In order to ensure that your RGA return is not rejected by ProMinent, please ensure that your internal cleaning instructions include the following considerations:

1. Disconnect chemical feed line from suction valve of all pump/skid systems and devices.
2. Connect a clean water feed line to suction valve of all pump systems and devices.
3. Run pump/skid system in all operational modes until all contaminants are rinsed out appropriately. (If the system is not in operational condition, disconnect power and remove liquid end of the pump(s). Refer to operating manual for specific instructions. Using a low-pressure water spray, thoroughly rinse all pieces and parts including suction and discharge valves. Apply pressurized water to flush all remaining piping systems until all contaminants are rinsed out appropriately.)
4. Drain all flushed water from liquid ends of the pumps as well as from any skid system pipes and devices.
5. Thoroughly clean the entire exterior of the pump/skid/system housing, frame and devices. Dry pumps/skids thoroughly prior to packaging.
6. For Skids, please include all available/applicable mechanical/electrical drawings and Operations & Maintenance manuals with your return.
7. Properly complete and sign the "Contaminant-Free Certificate" and attach it to the outside of the return packaging. The RGA number needs applied to the exterior as well.

For all other products:

Please thoroughly flush contaminants from all surfaces (inside and out) and dry before packaging and returning to our facility.

Note:

ProMinent is not a licensed, registered, or otherwise authorized chemical handling or disposal facility.

Therefore, ProMinent cannot accept any RGA product/system returns that contain chemical, biological, radioactive or otherwise hazardous material.

Please note that this compliance policy has been adopted in order to protect our employees and facilities and to comply with applicable Federal, State, and Local regulations/laws.

Note: This Contaminant-Free Certification Must Be Attached to the Outside of Return Packaging

----Contaminant-Free Certification----

This certificate MUST accompany all Pumps/Skids (or other devices) returned for credit, repair, investigations, storage or refurbishment. **Any RGA's returned to ProMinent without a properly completed certificate, or not attached to the exterior of the return packaging, will be returned to sender, freight collect.**

We certify the enclosed pump(s)/skids or devices:

Customer Name: _____

Address: _____

City, State, Zip: _____

Manufacturer's Name: _____

Model Name: _____

Serial Number(s): _____

Process Chemicals Used: _____

to be free of:

- Chemicals,
- biological agents or
- radioactive substances

I certify that this form is accurately completed and that the above device(s) have been completely and properly flushed out and thoroughly washed off and dried before packaging and shipment to ProMinent. Regarding the process chemical(s) used prior to flushing, the applicable Safety Data Sheets (SDS) are attached.

Signature: _____ Date: _____

Name (printed): _____ Title: _____

Telephone: _____ Fax: _____

Email: _____